



THE FAZLEHAQ COLLEGE MARDAN
TENDER FORM FOR OFFICE/PRINTED STATIONARY

PERIOD OF DURATION OF THE SUPPLY: FINANCIAL YEAR 2025-26

Firm Name: _____
Address: _____
Phone No: _____
NTN: _____ STRN No: _____
CNIC No: _____ Amount: _____
Call Deposit No. _____ Date: _____
Bank: _____

Reference to the tender notice published by the college for 2025-26

- The contract will be enforced within the limits of The Fazlehaq College Mardan.
- The quantity may be increased or decreased as per requirement of the college

S.No	NAME OF ITEMS	QUANTITY	Rate including Tax per unit
1.	Answer sheet Printed 68gm paper High finish (4 Leaves) English legal size	45,000 No's	
2.	Answer sheets 02 leaves 68 gm legal size	25000 No's	
3.	Attendance Register for Students as per sample	60 No's	
4.	File Cover as per sample	1000 No's	
5.	Gate Pass for Employees & students as per sample	60 No's	
6.	Result Cards/Report Cards as per sample	2000 No's	
7.	Excellence certificate as per sample	1500 No's	
8.	Drawing pins	120 pkts	
9.	Envelop size 10 X 12	400 No's	
10.	Golden/Silver Marker	10 No's	
11.	File Folder best quality	100 No's	
12.	Basket for waste paper	120 No's	

13	File Tag small	20 Bundle	
14	File Tag large	20 Bundle	
15	UHU stick small size	50 No's	
16	Computer color pages A-4 size	50 Pkts	
17	Ink remover (Whitener)	50 No's	
18	Plastic/Telic sheet normal quality 4 ft x 50 ft	02 Rolls	
19	Register small No-4	25 No's	
20	Gum Bottle large size for Dispatch use	10 Bottle	
21	Crept paper	100 Pkts	
22	Scotch tape 2 inch	100 No's	
23	Scotch tape 1 inch	12 No's	
24	Toner for Photostat machine No-	12 No's	
25	Store issue book as per given size/sample and paper	20 No's	
26	Envelop white A-4 size printed	1000 No's	
27	Photostat paper imported A-4 size BLS OR equalant quality (70 gram)	600 Ream	
28	Photostat paper imported Legal size BLC OR equalant quality (70 gram)	100 Ream	
29	Envelop khaki size 9 inch X 4 inch best quality	15000 No's	
30	Envelop file size khaki best quality	2000 No's	
31	Staple machine small and large size best quality	06 No's each	
32	Staple pin small & large	100 pkts each	
33	Stamp pad	12 No's	
34	Foamic sheet glazed as per standard size	400 No's	

36/10

35	Chart paper different color hard/thick	400 No's	
36	Ball point clipper/dollar best quality (10 Nos in each Pack)	100 pkts	
37	Board Marker Dollar OR equal quality (10 Nos in each pack)	200 pkts	
38	Rough paper 68 gram	20 Rim	

- Price should be quoted on the basis of best quality. Prices will be considered on the basis of items wise.
- This form must be printed on company/ firm letter head.
- Taxes will be deducted as per Govt existing policy.
- Title of account for issuance of cheque: _____

Signature & Stamp _____
